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| Fellowship title:  | **Research and Planning of excursions to Employment Fairs Fellow x 2** |
| What does the role involve?  | **Role summary:** We are looking for two enthusiastic and committed Level 6 students to take on the roles of the Researching and Planning Fellows, who will be responsible for researching, planning and documenting trips to major aviation centred job fairs.This is an exciting and varied role in the Aviation curriculum area that requires commitment from January 2022 to June 2022, and will involve:* Planning and researching trips to aviation job fairs in May/June/July of 2022. These job fairs are a great opportunity for our graduates to distribute their CVs to potential employers.
* Creating forms of advertising for these excursions by contacting job fair organisers for event details and any advertising material.
* Coordinate student bookings for each excursion.
* Produce a student feedback form for students participating in these excursions, ensuring that all forms are completed and data is collated in a report on the project.

**Outputs:*** Attend Student Leader Awards
* Engage in social media training and promote social media profile in a professional capacity at least one a month, using the hashtag #NewcastleCollege.
* Write a short blog post reflecting on experience as a fellow.

There is also the opportunity for student fellows to resent at NCUC Student Conference**Payment schedule:** Total: £134 per fellow (for approximately 14 hours of work)(Two payments of £67 will made in March and June, and are dependent on the successful completion of the role. Deductions will be made for missed sessions or any other form of non-participation.) |
| How do I apply? | You can apply by completing the application form on the Research Portal and forward it to: **HEstudents@ncl-coll.ac.uk**Closing Date: **Friday 21st January 2022**If shortlisted, you will be asked to attend an interview through teams (in person if permitting) on: **W/C 24th January 2022** with the aim of beginning the role on **Monday 31st January 2022** |