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| Fellowship title:  | **Travel, Tourism and Events (TTE) Development Fellow** |
| What does the role involve?  | **Role summary:** We are looking for an enthusiastic and committed student to take on the role of the TTE Development Fellow, who will be responsible for supporting the validation process in the Travel and Tourism department. Student Fellows will gain a thorough understanding of the proposed Tourism Programmes and will be expected to work as an ambassador throughout the academic year.This is an exciting and varied role in the Travel, Tourism and Events curriculum area that requires a commitment of approximately 45 hours between October 2021 to June 2022 and will involve:* Undertaking and supporting research and collating data from current, past and prospective students and industry professionals to help underpin the content development of the new programmes.
* Support with recording and transcribing research collated, and analyse trends in data.
* Attend a series of validation planning meetings with other team members, to support with taking notes and logging actions and responses.
* Working with Tourism team members to assist in the writing of individual modules.
* Assist with the collation and proof-reading of final validation documentation.
* Attend final validation meetings together with other team members.
* Support the writing of marketing material for the newly proposed programme.
* Help raise awareness of the proposal programme through online presence in NCL Facebook, Twitter, LinkedIn etc.
* Assist with the delivery of a presentation to current FE students, on the content and aims of the proposed programme, to support internal recruitment.
* Support the recruitment of external students through meet and greet, vocal ‘selling’ within recruitment events in an Ambassador Role.

**Outputs:*** Attend Student Leaders Festive Event
* Attend Student Leader Awards
* Attend NCUC Student Leader Induction (TBC)
* Engage in social media training and promote social media profile in a professional capacity at least one a month, using the hashtag #NewcastleCollege.
* Write a short blog post reflecting on experience as a fellow.
* Present to tutors the results of research and findings from collaboration with industry professionals.

There is also the opportunity for student fellows to:* Present at NCUC Student Conference

**Payment schedule:** Total: £400(Payments will only be made on successful completion of the role. Deductions will be made for missed sessions or any other form of non-participation.) |
| How do I apply? | You can apply by completing the application form on the Research Portal and forward it to: **HEstudents@ncl-coll.ac.uk**Closing Date: **Friday 15th October**If shortlisted, you will be asked to attend an interview through teams the week (in person if permitting) week commencing: **TBC** |